

ANNUAL AUTUMN LAKES OWNER INFORMATION 2022

To keep the Association's records up to date the following information is needed by January 31st annually.

Please Print Clearly

UNIT ADDRESS: _____ Maryland Heights, MO 63043

MAILING ADDRESS IF DIFFERENT: _____

NON-RESIDENT OWNER _____

LEGAL OWNER 1: _____

PHONE: HOME: _____ CELL: _____ WORK: _____

EMAIL: _____

LEGAL OWNER 2: _____

PHONE: CELL: _____ WORK: _____

EMAIL: _____

Note: In order to keep costs down, the Association and management company use email, and email blasts where possible, to notify and to communicate with owners. **If you require mailed copies, check here.**

AUTUMN LAKES IS AN OWNER-OCCUPIED COMMUNITY. THERE ARE LEASING RESTRICTIONS.

When leasing is allowed, the current lease is required to be on file and a MH occupancy permit is also required. (For further information, refer to the Indentures and Leasing Amendment.)

DATE OF LEASE: _____ TO _____ If Parent/Child of owner, no end date required

PARENT/CHILD OF OWNER ROOM LEASED IN AN OWNER-OCCUPIED UNIT

OWNED PRIOR TO 2009, GRANDFATHERED IN. DATE OF OWNERSHIP: _____

TENANT'S NAME: _____ PHONE: _____

TENANT'S NAME: _____ PHONE: _____

PLEASE LIST ALL ADDITIONAL LEGAL RESIDENTS (not listed as owners or tenants above).

Include resident children who may be using the amenities under adult supervision.

	UNDER 18	18+
NAME _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME _____	<input type="checkbox"/>	<input type="checkbox"/>
NAME _____	<input type="checkbox"/>	<input type="checkbox"/>

IN CASE OF EMERGENCY (recommended but optional):

NOTE: The Association/Management cannot keep unit keys and is not responsible for the unit if an emergency arises where access is required but the owner or designee cannot be reached.

NAME: _____ PHONE # _____

PLEASE COMPLETE AND SEND TO: Smith Management Group 1630 Des Peres Rd, Ste 210 St. Louis, MO 63131 service@smithmngt.com 314-394-4200	You may also download a form from: www.autumnlakesSTL.com Rules, Regulations, Indentures and other important information can also be found on this site.
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