

**AUTUMN LAKES CONDOMINIUMS  
REQUEST FOR AWNING INSTALLATION**  
Please Print

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Date of Request \_\_\_\_\_

Description of your installation plan \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Size/dimensions of awning \_\_\_\_\_

Where specifically (rear deck or rear patio) and how will the awning be attached?

\_\_\_\_\_

\_\_\_\_\_

Is your unit's siding vinyl or Masonite? \_\_\_\_\_

Is the awning retractable (manual or motorized) or stationary? \_\_\_\_\_

\_\_\_\_\_

What company manufactures the awning? \_\_\_\_\_

What is the color of fabric (solid or striped)? \_\_\_\_\_

What company will install the awning? \_\_\_\_\_

By what date would you like the awning installed? \_\_\_\_\_

I have read and understand Autumn Lakes' rules regarding attached awnings.  
(Rules available at [autumnlakesstl.com](http://autumnlakesstl.com))

\_\_\_\_\_  
Owner's signature

\_\_\_\_\_  
Date

The owner needs to contact Maryland Heights Building and Code Enforcement Department for required permits.

Maryland Heights Permit # \_\_\_\_\_ Date of Issuance \_\_\_\_\_

Upon completion of the above information and receipt of the Maryland Heights permit, the owner must provide a copy of this form to AMC Management who will provide the information to the Architecture Committee members. A committee member will contact the owner to set up a meeting.

The owner should provide a copy of the Maryland Heights' permit documentation at the meeting.

**ARCHITECTURE COMMITTEE'S RESPONSE**

Date met with owner \_\_\_\_\_

Approved \_\_\_\_\_ Do Not Approve \_\_\_\_\_ Decision Date \_\_\_\_\_

Architecture Committee member signature \_\_\_\_\_

**OWNER'S NEXT STEPS IF APPROVED:**

Only with approval from the Architecture Committee and Maryland Heights Building and Code Enforcement Department can the owner proceed with installation.

Upon final installation, the owner must contact the Architecture Committee to perform a post installation inspection.

**ARCHITECTURE COMMITTEE POST INSTALLATION INSPECTION**

Date of inspection \_\_\_\_\_

Results of inspection \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Architecture Committee member signature \_\_\_\_\_